



School District No. 8 (Kootenay Lake)

LV Rogers Secondary School

Academic Success ◇ Creativity and Imagination ◇ Citizenship ◇ Resiliency

Dear Parent / Guardian,

Starting this semester, our district will be offering students the use of a school-managed **Google Apps for Education (GAFE)** Account. This is an extension of a very successful pilot project from the 2014-15 school year. GAFE is a free, “walled garden” style learning platform where students can do their assignments, get assignments from their teacher, get feedback on their learning, and collaborate on projects. They will also gain access to a document and media creation platform similar to Microsoft Office that includes online cloud storage via Google Drive. This private online learning environment is teacher managed and students will only be able to interact with others in the class, other teachers, and specific outside agencies based on educational need (Distance Education providers, etc).

We will be using GAFE to: Provide students a set of free tools to do all their work for all classes, store and manage assignments across all platforms (Windows, Mac, iOS, Android, etc), and collaborate and receive feedback among their teachers and peers in real time.

Benefits of using Google Apps for Education:

- Provides a safe and easy way to support students both in and outside of the classroom.
- Helps students develop important online skills.
- Facilitates student communication with the teacher to get help or ask questions.
- Provides an easy way for students to keep track of important due dates and tasks.
- Allows students to view missed work when absent from class.
- Allows the teacher to monitor online conversations and intervene when necessary to keep students on task and ensure a safe environment.
- Allows students to access files, links and resources provided by the teacher anywhere there is an internet connection
- Helps foster vibrant learning communities
- Encourages the distinction between “school email” and existing personal student accounts
- Managed and monitored by the school.
- Allow students a way to work at home on any electronic platform/device regardless of software or hardware choices in the home (seamless on Windows, Mac, Linux, iOS and Android)



Why the need for a permission slip?

In order for students to use Google Apps for Education (GAFE), students must register for a “@sd8net.sd8.bc.ca” email account that is stored on Google Servers outside Canada. Registration with GAFE requires users to register by uploading a username, as well as a first and last name; however, they do not require a “real” full name and we will be using pseudonyms. Our school, like all public bodies in BC, is subject to the BC Freedom of Information and Protection of Privacy Act





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[http://www.bclaws.ca/Recon/document/ID/freeside/96165_00]. In accordance with this Act, our school must ensure that it is protecting the privacy of all students under my care. As such, our school cannot use personal and identifiable information of a student (e.g., first name, last name, school, grade, teacher, class, etc.) including student work without written consent of the student's parent or guardian. By law, parents/guardians and students have to be notified when their information and data are knowingly stored outside of Canada. Information stored in other countries, like the US, may be accessed by their governments. In compliance with the BC law, it is our responsibility to make you aware of the benefits in using GAFE as well as the foreseeable privacy risks so that you can make an informed decision to allow your student to participate—much like you would if your student was going on a field trip. Also, like a field trip, you are free to ask that your student does not participate in GAFE activities. In that case, our school will ensure that your student receives comparable but alternate educational activities.

What are the identifiable privacy risks?

The GAFE web platform requires users to register for a “@sd8net.sd8.bc.ca” email account that is stored on Google Servers in the United States.

See: <https://www.google.com/edu/products/productivity-tools/>

It requires users to register by uploading a username, as well as a first and last name. However - they do not require a “real” full name and students may use a pseudonym if they wish.

According to the Google Apps for Education agreement (see: https://www.google.com/apps/intl/en/terms/education_terms.html) all student data will never be shared with any Third Party unless ordered by subpoena, warrant, etc and there is no advertising data extracted from student accounts. However, because Google is located outside of Canada, these accounts are “governed by California law, excluding that state's choice of law rules. FOR ANY DISPUTE ARISING OUT OF OR RELATING TO THIS AGREEMENT, THE PARTIES CONSENT TO PERSONAL JURISDICTION IN, AND THE EXCLUSIVE VENUE OF, THE COURTS IN SANTA CLARA COUNTY, CALIFORNIA.” Also “Each party may disclose the other party's Confidential Information when required by law but only after it, if legally permissible: (a) uses commercially reasonable efforts to notify the other party; and (b) gives the other party the chance to challenge the disclosure.” This disclosure clause is subject to privacy laws in effect in Santa Clara County, California. This also makes it subject to US Federal Law, including the Patriot Act.

To protect the students' privacy, Our school recommends that that they opt out of promotional communication with the company and they will be walked through this process in class. While in class, students will receive training on proper privacy settings and the importance of protecting their privacy as well as that of fellow classmates. For example, students with pseudonyms would be instructed to not include their name within the text of homework assignments. Furthermore, all “best practice” steps have been taken by our domain administrator to limit the amount of data uploaded





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and shared with Google Servers. This includes, but is not limited to, turning off of search, location, and browsing history and all non-school related 3rd party services.

This agreement will last from time of signing until the your child's completion, withdrawal, or graduation of studies at LV Rogers or by request, in writing, of the parent/guardian at anytime. If the ToS (Terms of Service) required by Google change, and those changes impact this agreement, you will be notified in writing and further consent required to continue. These changes will be reviewed and updated at the end of each term of semester 2. The head of technology will be responsible to monitor ToS changes and account deletion.

Please give consideration as to how this tool will enhance your child's learning in our school. **If you have any questions or concerns, feel free to contact the school @ (250) 352- 5538.** If you consent to your child's use of GAFE as described above, please complete the form attached and return it to the school. Should you decide that you do not want your child to have access to this web 2.0 tool, please indicate that by checking off the appropriate opt out box on the attached form and an alternative will be provided without any affect to your child's grade.

Sincerely,

Lori Jones

Technology Coordinator and Teacher

L.V. Rogers Secondary School



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Please detach and return to your P1 Teacher by Friday, September 9th

Google Apps for Education Consent Statement:

I, _____, parent or guardian of
_____ (Student Name)

agree to the collection, use, disclosure and storage of my child’s personal information inside or outside of Canada while using the technology described above for the purposes of engaging in the class activities described above. I am aware of and understand the identifiable privacy risks as described above and will support the classroom teacher in minimizing the exposure of my child’s and other people’s personal information while my child is using the technology and review materials the teacher provides.

Please check the first box below if you wish for your child to use a pseudonym for the purposes of this service to minimize exposure of his/her or other people’s information to 3rd parties that are not part of this class or who are not otherwise entitled to this information.

Student accounts will be deleted upon completion, withdrawal or completion from LV Rogers Secondary or at the request of Parent/Guardian. Students will have the option to download and keep work/data prior to deletion.

OR

I, _____, parent or guardian of

do NOT agree to the collection, use, disclosure and storage of my child’s personal information inside or outside of Canada while using the technology described above for the purposes of engaging in the class activities described above and request that an alternative activity be provided for him/her.

	By checking the box on the left, I request that my child NOT participate in the Google activities and ask that an alternative activity be provided for him/her
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This consent is valid for the duration of the student’s enrollment at LV Rogers Secondary School unless revoked by me in writing and delivered to the teacher.





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Parent/Guardian Signature: _____ Date: _____

